**20LHPC01a Little Horkesley Parish Council**

**meeting to be held in the Village Hall at 1930**

**on Wednesday 15 January 2020**

**Apologies**

**Declaration of Pecuniary or Non-pecuniary Interests in relation to agenda Items.**

**1. Minutes**

To approve the amended minutes of the meeting held on 18 December as an accurate record.

**2. Affordable Housing**

To receive a report from Chris Exley on any progress.

**3. Emergency Assistance Plan**

To approve the Plan prior to submission to CBC.

**4. Clerk’s report**

a. Playing Field

To receive a report from Roger Drury on progress in implementing the Council’s decision of 18 December to reduce the playground equipment.

b. Little Horkesley PC Website

To receive a report from the Clerk on improvements to the website and to decide when to go live.

c. Roads and Verges

To note the work done by Colin and Phillip Brown removing damaged trees from Workhouse Road, Holt Road and Crabtree Lane.

To note the damage being done to verges through the parish.

d. 75 Anniversary of VE Day

To receive a report on preparations for the Anniversary of VE Day.

e. Footpaths

To note the Notice of Confirmation of an Order to divert Footpaths 4 and 7.

**5. Planning**

No Planning Applications have been received

**6. Finance**

To received reports from Roger Drury on:

a. 2020/21 Precept

To note that the attached 2020/21 Precept request had been forwarded to CBC – Precept requested £4,120, after allowing for £500 from reserves, giving rise to a Village Rate of £45.42 ( +16.22%)

b. Asset Register

To consider and approve the revised Asset Register taking into account the removal of most of the playground equipment – this will provide the basis for the 2019/20 audit and, hopefully, an amended insurance quote for 2020/21.

c. Outturn for third Quarter to 31 December

To note the outturn to 31 December and the projected reserves at 31 March 2020 although the clearance of the playground equipment may be completed by 31 January resulting in an additional payment of £900 to Danny Thurlow Landscapes.

d. Invoice Approval

To approve the following expenditure:

* Jo Petersen £169.35 – monthly Clerk’s payment;
* Jake Jacobs £100 – Playground inspection fee;
* Little Horkesley PCC £100 – donation to Parish Magazine.

**7. Correspondence**

No correspondence has been received over the Christmas/New Year period.

**8. Items for the Next Agenda**

**……………………………………………………………………………. (Jo Petersen – Clerk)**

**……………………………………………………………………………. (Date)**

**The next Parish Council meeting will be held on Wednesday 19 February 2020**