**19LHPC12a Little Horkesley Parish Council**

 **meeting to be held in the Village Hall at 1930**

 **on Wednesday 18 December**

**Apologies**

**Declaration of Pecuniary and Non-pecuniary Interests in relation to agenda items.**

**1. Minutes**

To approve the minutes of the meeting held on 13 November as an accurate record.

**2. Future of the Playground**

To consider JRD’s attached paper Little Horkesley Playground and to:

* examine whether the projected expenditure on the playground can be justified given the current level of usage;
* decide the way ahead.

**3. Finance**

a. to review the projected outturn for 2019/20.

b. to finalise the 2020/21 Budget and agree the Precept to be requestred.

d. To approve the Clerk’s monthly salary of £169.35/month commencing on 1 January 2020 payable on the 28th day of the month and continuing monthly thereafter until amended by the Parish Council.

e. To approve the following Expenditure:

* Maria Oats £350.00 – SLCC fee in relation to CiCLA Course;
* D A Page £72.00 – Grass cutting;
* DV & SV Project £175.00 – annual donation.

**4. Affordable Housing**

To receive a report from Chris Exley on any progress.

**5. Emergency Assistance Plan**

To approve the Emergency Assistance Plan prior to submission to CBC.

**6. Clerk’s Report**

a. Little Horkesley PC Website

To receive a report from Jo Petersen on revamping the website and to agree when to go live.

c. Roads and Verges

To note the poor quality of repairs of potholes in Crabtree Lane/Water Lane.

g. Nomination of Tree Warden

To consider the request by CBC for parishes to nominate a Tree Warden for their communities.

h. Eco Colchester

To consider the offer from this non-governmental body for trees to increase the biodiversity within the Borough.

i. 2020 Parish Council Meeting Dates

To note the attached dates which have been confirmed with Julia Orme.

**7. Planning**

Application No: 192082 Priory Farm, School Road, Little Horkesley

To note the conditional approval for a mobile home to be sited for a period of 3 years.

**8. Correspondence**

To note the following correspondence:

* DV & SV letter signed by Nigel Chapman – JRD’s email 24/11;
* DV & SV November Update;
* RCCE Essex Warbler December.

**9. Items for the Next Agenda**

 **……………………………………………………………………………… (J R Drury – Clerk)**

 **…………………………………………………………………………….. (Date)**

**The next Parish Council meeting will be held on Wednesday 15 January 2020**