

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE THAT YOU ARE SUMMONED TO ATTEND the Annual Meeting of the Little Horkesley Parish Council to be held at Little Horkesley Village Hall on Monday 20th May 2023 at 7:30pm.

Members of the public and press are welcome to attend.

Joanna Petersen (Parish Clerk)
01206 273 145
clerk@littlehorkesleypc.com

1. Election of the Chairman

2. Declaration of Acceptance of Office

3. Election of Vice Chairman

4. Declaration of Acceptance of Office

5. Apologies

6. Declaration of Pecuniary or Non-pecuniary Interests in relation to items on the agenda.

7. Minutes

To approve the minutes of the meeting held on 15th January 2024 as an accurate record.

8. Public Questions

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman.) Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with an individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

9. National Grid “GREEN” Pylons Scheme

- a) To hear from James Ryan, NSIP Project Manager, Colchester City Council on the Norwich to Tilbury scheme
- b) To receive any further updates from Johnny Eddis and Susie Goldring regarding the LHPC response to the consultation

10. Playground

- a) To discuss the fence at the rear of 7 Orchard Cottages
- b) To receive an update from the Clerk about funding for the new play equipment and groundworks
- c) To approve the revised Finance Agreement from Enovert

11. Roads, Verges & Footpaths

- a) To discuss an email from Christopher Orme re flooding at School Lane
- b) To discuss a response to Cllr Cummings letter regarding flooding resolution.

12. Planning

- a) To discuss application 240914

13. War Memorial

- a) To discuss the renovation of the railings at the War Memorial

14. Bus Shelter

- a) To discuss progress on the “book swap” at the bus shelter

15. Dog Waste Bin

- a) To discuss progress on the proposal (at the suggestion of The Village Hall Committee) that the Parish Council purchase and maintain a dog waste bin in the village

16. Parish Council Admin

- a) To appoint a Councillor to take responsibility for Planning Issues
- b) To discuss the frequency of meetings and the use of committees / working groups

17. Finance

- a) To approve and sign the Annual Governance and Accountability Return (AGAR) documents for 2021/22 which will be circulated to all councillors prior to the meeting.
 - Section 1 of the Annual Governance and Accountability Report
 - Section 2 of the Annual Governance and Accountability Report
 - Exemption Certificate

These will then be signed by the Chair and the Clerk

- b) To approve the updated Asset Register.
This will reflect an increase of 5% due to inflation as applied last year.
- c) To approve the insurance renewal quote with Hiscox of £821.59 (budgeted £1,000)

18. Correspondence

Hard copy

19. Items for the Next Agenda

..... (J Petersen – Clerk)

22.04.2024

..... (Date)

Date of the next Parish Council Meeting Monday 17th July 2023 (Little Horkesley Village Hall)

The Public and Press are cordially invited to be present
Little Horkesley Parish Council
 Parish Clerk: Joanna Petersen
 Email: clerk@littlehorkesleypc.com Website: www.littlehorkesleypc.com