**LHPC10a Little Horkesley Parish Council**

**meeting to be held in the Village Hall at 1930**

**on Wednesday 16 October 2019**

**Apologies**

**Declaration of Pecuniary or Non-pecuniary Interests in relation to items on the agenda.**

**1. Minutes**

To approve the minutes of the meeting held on 18 September as an accurate record.

**2. Affordable Housing**

To receive a report from Chris Exley on any progress in discussions between CBC/Hastoe HA/Landowners.

**3. Clerk’s report**

a. Little Horkesley PC Website

To receive a report on the handover of the Little Horkesley Parish Council website from Lorraine Brooks.

b. Playing Field

The playing field was in a good state for the winter having had its last cut of the year and generally the work of Danny Page has been satisfactory.

To note that Stuart Mosley would start work on the playground equipment in mid-November.

The Clerk would chase up Paul Cutler to start work on necessary tree surgery in the playing field.

c. Roads and Verges

To note the Clerk’s has contacted Cllr Anne Brown for guidance on whom in ECC Highways to contact on protection of verges.

d. Standing Orders

To review the progress in reviewing the Parish Council Standing Orders.

e. Glover Report

To note the response from Bernard Jenkin MP on the Council’s request that he supports the Glover Report in Parliament.

f. Footpaths

To discuss the Email from Laurence Page, ECC Highways, on footpath diversions.

g. Internet Services

To discuss the County Broadband email of 8 October on delivery of hyperfast broadband.

h. Emergency Assistance Plan

To consider the need for Weather Warning fron CBC Resilience Officer.

i. Reservoirs

To consider the response from the Environment Agency.

j. Police Invitation

To consider whether the police should be invited to attend a parish Council Meeting.

**4. Meetings attended**

To receive reports on meetings attended:

a. To receive a report from Jo Petersen on the EALC New Clerk’s course 3rd October and training for the CiCLA qualification.

b. Dedham Vale & Stour Valley Partnership Meeting 20 September

To note the Clerk’s report (JRD’s email 21/09).

c. Dedham Vale Society AGM 23 September

To note the Clerk’s report (JRD’s email 24/09).

**5. Planning**

Thrift Farm, Nayland Hill, Great Horkesley

To note the exchange between the Clerk and Dale Keeble on enforcement action at Thrift Farm

**6. Finance**

a. To review the financial position at the end of the 2nd Quarter and consider the projected expenditure to the year end.

b. To start a preliminary examination of the 2020-2021 Budget and the potential impact the required Precept.

c. To approve the following expenditure:

* EALC £78.00 – New Clerk’s Introduction Course;
* Lorraine Brooks £73.75 – Website maintenance,
* Jake Jacobs £100 – Playground Inspection;
* D A Page £144 - Grass Cutting;
* EALC £600 – CiCLA Enrolment Fee.

d. Online Banking

To note Maria Oats email 7 October.

**7. Correspondence**

To note the following correspondence:

* DV & SV September Update;
* EALC October Legal Briefing.

**8. Items for the Next Agenda**

**……………………………………………………………………….. (J R Drury)**

**……………………………………………………………………….. (Date)**

**The next Parish Council Meeting will be held on 13 November 2019**