**LHPC07a Lille Horkesley Parish Council**

 **meeting to be held in the Village Hall at 1930**

 **on Wednesday 31 July2019**

**Apologies**: Chris Exley

**Declaration of Pecuniary and Non-pecuniary Interests in relation to items on the agenda.**

**1. Minutes**

To approve the minutes of the meeting held on 19 June as an accurate record.

**2. Clerk’s Resignation**

To plan the appointment and training of a future replacement.

**3. Affordable Housing**

To receive a report from Chris Exley on any developments on the Affordable Housing project.

**4. Emergency Assistance Plan**

To receive a report from Roger Drury on the briefing at the Clerk’s forum on the CBC Emergency Plan.

To decide whether the guidance produced by CBC on “Unauthorised encampments of Gypsies/Travellers” should be included in the Emergency Assistance Plan.

To note that Lauren Warsap, CBC Resilience Officer, was sending out yellow weather warnings and should the Parish Council react to such.

**5. Clerk’s Report**

a. Data Protection

To review the requirements of the Data Protection Legislation and its implementation.

b. Playing Field

To note that the RoSPA Inspection Report has been passed on to Stuart Mosley who will prepare an estimate for the work needed to meet the recommendations particularly the stability of the Climbing Frame.

Colchester Homes have again been approached regarding the state of the Car Park and hedge leading to the playground.

c. Roads and Verges

To note the Clerk has written to Cllr Anne Brown to thank ECC Highways on their sensitive cutting of village verges this year.

d. Little Horkesley PC Website

To discuss the accessibility issues on the website.

e. DV&SV Forum 21 June

To receive a report from Chris Jacobs/Roger Drury on this year’s Forum.

f. Internet Services

To consider County Broadband email of 25 July.

f. Online Banking

To receive a report on progress in transferring to online banking.

**6. Planning**

a. Application No: 191547 Heygreen Farmhouse, Workhouse Road, Little Horkesley

To consider the application to build a cartlodge.

b. Application No:191864 Park Farm, Park Farm Road, Little Horkesley

To consider the revised application for rear extension to Park Farm house.

c. St Peter & St Paul Graveyard

To be briefed on CBC’s guidance on creating an overflow graveyard on Water Lane.

**7. Finance**

a. To review the Quarterly Report to 30 June.

b. To approve the following expenditure:

* CALC £35.00 – annual Affiliation Fee;
* RCCE £52.80 – annual affiliation Fee;

**8. Correspondence**

To note the following correspondence received:

* DV&SV AONB Update June 2019;
* Essex Warbler;
* EALC Legal Update July – Maria Oats;
* RCCE Annual Review – to be circulated.

**9. Items for the Next Agenda**

 **…………………………………………………………………………. (J R Drury – Clerk)**

 **…………………………………………………………………………. (Date)**

**The next Parish Council meeting will be held on Wednesday 18 September**