**20LHPC12a Little Horkesley Parish Council**

**NOTICE OF MEETING**

**I HEREBY GIVE YOU NOTICE THAT YOU ARE SUMMONED TO ATTEND** an Ordinary Meeting of the Little Horkesley Parish Council to be held via Microsoft Teams on Monday 21st December 2020 at 7:30pm.

**This meeting of the Parish Council is open to the public and will be conducted via *Teams Videoconferencing*.**

**Members of the public and press are welcome to attend but will need to contact the Parish Clerk to arrange an invitation to the Teams video call.**

Joanna Petersen (Parish Clerk)

01206 273 145

clerk@littlehorkesleypc.com

# Apologies

Declaration of Pecuniary or Non-pecuniary Interests in relation to items on the agenda.

**1. Minutes**

To approve the minutes of the meeting held on 16th November as an accurate record.

**2. Broadband**

1. To receive an update from Susie Goldring

**3. Playground**

1. Update on removal of concrete
2. Receive an update on the preferred location of the new bench.

**4. War Memorial**

1. To discuss the policy statement for removal of Remembrance Day wreaths (see attached note from The War Memorials Trust).
2. Discuss repairs to the rotten fence posts at the war memorial

**5. Bus Shelter**

1. To review the quote for replacement cork for the noticeboard
2. To discuss colour of paint for the noticeboard

**6. Footpaths & Hedges**

1. To discuss fly tipping in the Parish

**7. Website / Social Media**

1. To review the new Facebook Group page for Little Horkesley Parish Council.
2. Review the draft Social Media Policy
3. Discuss and review the Accessibility Statement for the website

**8. Affordable Homes**

1. To receive an update from Chris Exley

**9. Action Plan**

1. To review the draft Action Plan for 2021/22

**10. Clerk’s Annual Review**

**11. Finance**

1. Review third draft of 2021 / 2022 Budget
2. Precept discussions
3. Update on progress of internet banking
4. To discuss closure of the Cheltenham & Gloucester Building Society account

***Invoice Approval***

To Approve the following invoices:

To note expenditure approved by the Chair and the Clerk

* J Petersen (Salary) £169.35
* CALC Subscription £35.00

**12. Correspondence**

* CPRE “Fieldwork” and “Countryside Voices”

**13. Items for the Next Agenda**

**…………………………………………………………………………….. (J Petersen – Clerk)**

 **10.12.2020**

# ……………………………………………………………………………… (Date)

**Date of the next Parish Council Meeting Monday 21st December 2020 (Location TBC)**

**The Public and Press are cordially invited to be present**

**Little Horkesley Parish Council**

Parish Clerk: Joanna Petersen

Email: clerk@littlehorkesleypc.com Website: [www.littlehorkesleypc.com](http://www.littlehorkesleypc.com)