**20LHPC06a Little Horkesley Parish Council**

**NOTICE OF MEETING**

**I HEREBY GIVE YOU NOTICE THAT YOU ARE SUMMONED TO ATTEND** an Ordinary Meeting of the Little Horkesley Parish Council to be held via Zoom on Wednesday 19th June 2020 at 7:30pm.

**This meeting of the Parish Council is open to the public and will be conducted via *Zoom Videoconferencing*.**

**Members of the public and press are welcome to attend but will need to contact the Parish Clerk to arrange an invitation to the Zoom video call.**

Joanna Petersen (Parish Clerk)

01206 273 145

clerk@littlehorkesleypc.com

# Apologies

**Declaration of Pecuniary or Non-pecuniary Interests in relation to items on the agenda.**

**1. Minutes**

To approve the minutes of the meeting held on 18 March as an accurate record.

**2. Coronoavirus Covid 19**

To discuss how the village has coped and whether there is more that needs to be done by the Parish Council?

**3. Risk Register**

To review the new Risk Register and suggest any amendments

**4. Playground**

To receive an update from the Clerk on the ROSPA Inspection

To receive an update from the Clerk on Paul Cutler and the tree surgery

**5. Planning**

To discuss the decision by the Government’s Planning Inspector on the Garden Community proposals. (Letter from CBC attached)

**6. Finance**

 ***a. End of Year Accounts***

To receive a report from the Clerk on the status of the End of Year Accounts.

(Documents attached)

***b. Annual Governance and Accountability Report (AGAR) 2019/20***

* To approve Section 1 of the Annual Governance and Accountability Report – to be signed by the Chair and the Parish Clerk
* To approve Section 2 of the Annual Governance and Accountability Report – to be signed by the Chair and the Parish Clerk
* To approve the Exemption Certificate.

***c. Invoice Approval***

To approve the following expenditure:

* D A Page Landscapes (Grass Cutting) £216.00
* Came & Co (Local Council Insurance) £409.58

 To note expenditure approved by the Chair and the Clerk during the Lockdown

* CPRE Annual Membership £39.00
* J Petersen (Travel Expenses) £151.20

**7. Clerk’s Report**

* Covid 19 implications re required number of parish council meetings per annum.
* Insurance renewal
* CALC Meeting

**8. Correspondence**

* RCCE Essex Warbler

To discuss The Essex Rural Strategy Questionnaire.

* Colchester Borough Council re Garden Communities decision
* Email from Came & Co confirming that the insurance policy has been renewed until 31st May 2021

**9. Items for the Next Agenda**

**…………………………………………………………………………….. (J Petersen – Clerk)**

# ……………………………………………………………………………… (Date)

**Date of the next Parish Council Meeting Wednesday 15 July (location TBC)**

**The Public and Press are cordially invited to be present**

**Little Horkesley Parish Council**

Parish Clerk: Joanna Petersen

Email: clerk@littlehorkesleypc.com

Website: [www.littlehorkesleypc.com](http://www.littlehorkesleypc.com)